

# CORNBANK PRIMARY SCHOOL PARTNERSHIP

## Minute of Meeting on Wednesday 15 November 2017 at 6.45 p.m. at Cornbank Primary School

### Present

Lucy Brown (Parent)  
 Laura Cameron (Head Teacher)  
 Lorna Glasgow (Parent)  
 Katheryn McIntosh (Parent)  
 Pauline Pender (Parent)  
 Elizabeth Semple (Parent, Treasurer)  
 Alasdair Sprott (Parent, Rotating Chair)  
 Jenny Sprott (Parent, Secretary)  
 Lynsey Stevenson (Depute Head)  
 Lynsey Weir (Minutes Clerk)

### Apologies

Andrew Drysdale (Principal Teacher)  
 Mary Hadwen (Parent)  
 Katrina McDonald (Parent)  
 Lyn Young (Parent)

### 1.0 WELCOME AND APOLOGIES.

Alasdair Sprott opened the meeting by welcoming all. Apologies noted.

### 2.0 ACTION ITEMS FROM PREVIOUS MEETING.

- 1) Communications Group: Pauline Pender shared a leaflet which has been devised to spread the word on the Partnership role. Please look over, any comments welcome.
- 2) Training on Committee Role: Jenny Sprott will advise of any forthcoming SPTC training courses which may be suitable for others to take part in.

### 3.0 APPROVAL OF PREVIOUS MINUTE.

Minute of meeting on 10/10/17

- 1) Previous minute approved.

### 4.0 SCHOOL UPDATE.

<b>SCHOOL MATTERS</b>	<p><b>Staffing:</b></p> <ul style="list-style-type: none"> <li>Maria Lloyd has replaced Alan Yates of Midlothian Council Education Department following his retirement</li> <li>Return of Mrs Chatham</li> <li>Mr Deed to share P2/3</li> <li>Mrs Brown phased return</li> <li>LA hours additional 17 hours secured/office changes</li> <li>SfL timetable - constant review</li> </ul> <p><b>School Improvement Plan:</b></p> <ul style="list-style-type: none"> <li>Raising Attainment in Literacy (Listening and Talking) -CAT looking at moderation and benchmarks</li> <li>Visible Learning - Feedback</li> </ul>		
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**ACTION**

All  
**Jenny Sprott**

CAT/SLT attended VL Conference with Prof John Hattie

- Science - Science group looking at progression of skills across the ASG. Science Week activities in houses

**What's Been Happening:**

- P1-3 Shared Start
- Seasons for Growth
- Pupil Voice Groups P1-7
- Tea with HT/DHT
- Special Golden Time
- P7 Guitar
- House Assembly
- House Treat
- P2-3 Tattiebogle Assembly
- P5 Penicuik Learners
- Pupil Voice groups
- P4-6 Choir
- Halloween Discos
- P4 Assembly - Vikings
- P6 Parents - Relationship Education Talk
- Nursery Sharing the Learning
- Dyslexia Awareness Week
- VL Conference - SLT
- P5 Titanic Day - huge success
- P2 Assembly - Farming
- Children in Need - P7 Enterprise
- Grace Vickers visit postponed

**Sporting Events:**

Thanks to Miss Hopkirk and Mrs Murphy who have increased the number of opportunities for Sports Clubs this session

- Daily Mile
- P4 Swimming
- P5 Skiing
- P5-7 Hockey Festival
- P1 Orienteering
- P7 Hillwalking groups
- Basketball Club/Festival
- P6/7 Boys Football Festival

**Trips:**

- P7 Risk Factory
- P2 Bushcraft
- P2-3 Farm to Fork - Tesco
- P6 New Lanark
- P7 visit to PHS

	<ul style="list-style-type: none"> <li>• P4 Rosslyn Chapel</li> <li>• P7 Hillwalking (x4)</li> </ul> <p><b>Key Events Approaching:</b></p> <ul style="list-style-type: none"> <li>• Science Week/Assembly</li> <li>• Road Safety week</li> <li>• FMRC</li> <li>• P1-4 Dance Club</li> <li>• P1-4 Tennis Club</li> <li>• Flu Vaccinations</li> <li>• Breakfast trial</li> <li>• P7 WWII workshops</li> <li>• P2/3 Assembly</li> <li>• Boyd Anderson Skiing</li> <li>• Christmas Fair</li> <li>• Christmas Lunch</li> <li>• Choir - Tesco/Penicuik Market</li> <li>• P1 Nativity</li> <li>• Christmas Parties</li> <li>• Christmas Cinema</li> <li>• Pantomime</li> <li>• Church</li> </ul> <p><b>Support:</b></p> <ul style="list-style-type: none"> <li>• Looking for old toys, games, books etc that can be used within school.</li> <li>• Purchasing 18 class Ipads from staff salary saving with HT/DHT covering classes.</li> </ul>		
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#### **5.0 TREASURER REPORT.**

- 1) Elizabeth Semple reported that the balance of the account is £6,206.97.
- 2) Halloween Discos- £520 raised for tickets and £336.86 in expenses.

#### **6.0 SECRETARY UPDATE.**

- 1) Jenny Sprott completed an online training course on the role of Secretary carried out by SPTC. This was very useful and informative.
- 2) Jenny Sprott highlighted that the SPTC advise that the minutes are draft until they have been formally approved at the following meeting. This was agreed although they will still be published on the school website to be available to the wider parent body.

#### **7.0 HALLOWEEN PARTY REVIEW.**

- 1) Overall the Halloween parties went well and were well attended. Too many adults about at the lower pupils party. Games schedule required. More activity stations required for lower party. Many thanks to all who supported. A Halloween debrief meeting or facebook thread will take place.

#### **8.0 CHRISTMAS PARTIES.**

- 1) Lynsey Stevenson advised that she has purchased all tableware decorations for the Christmas Parties. Food ideas were discussed.

**Jenny Sprott**

Lynsey Stevenson to email ideas and costs.

**Lynsey  
Stevenson**

#### **9.0 NURSERY HALLOWEEN CHEQUE.**

- 1) Lynsey Stevenson to confirm cost minus apples and email through.

**Lynsey  
Stevenson**

#### **10.0 BUDGET CONSULTATIONS.**

- 1) Laura Cameron brought to the attention the recent proposed Midlothian Council budget cuts and ran through proposed cuts that will effect education. Local Councillors are going around schools to gather views but have not yet visited Cornbank. There are many ways to provide feedback, please take the time to do this.
- 2) Pauline Pender suggested running a coffee den with an invitation to the local Councillors to attend and gather views. Laura Cameron to suggest suitable date.

**All**

**Laura Cameron**

#### **11.0 PARKING AROUND SCHOOL / CROSSING PATROL.**

- 1) Laura Cameron confirmed that a reminder on parking smartly was highlighted within the recent newsletter. The JRSO's are meeting tomorrow and can discuss ways forward.
- 2) An area of road was discussed that would benefit from a zebra crossing and additional 20 is the limit speed signs. Lucy Brown to highlight this to Gillian Bathgate, Travel Co-ordinator at Midlothian Council.
- 3) Pauline Pender highlighted a walking bus idea which could be re-created. Lucy Brown to raise with Gillian Bathgate for further information.

**Lucy Brown**

**Lucy Brown**

#### **12.0 NEWSROUND.**

- 1) Alasdair Sprott raised a parent query as to whether Newsround was appropriate for all age children. Laura Cameron advised that it is suitable for 6 years plus and is used within classrooms to highlight relevant news items for class discussion. Laura Cameron suggested sending home an information flyer about it, why it is used and how we support listening and talking.

**Laura Cameron**

#### **13.0 CHRISTMAS FAIR.**

- 1) Jenny Sprott advised this takes place in 3 weeks! Ideas were discussed. Nursery and P5- Arts. P4/6/7 - Games. Adopt a toy. Tombola. Santa's Grotto. Photos with Santa. Carol singing. Tombola gift donation bag to be sent home with school flyer. Jenny Sprott to schedule a separate meeting to organise further.

**Jenny Sprott**

#### **14.0 FUNDING REQUESTS.**

- 1) Class Christmas collection boxes are required for each class to keep a hold of after the event and return with float and profit. This way is easier to keep track of who has raised what. Elizabeth Semple to organise floats.

**Elizabeth  
Semple**

#### **15.0 ANY OTHER BUSINESS.**

- 1) Pauline Pender queried the open gate policy. Laura Cameron advised this is still to be discussed at a future meeting.

- 2) Lynsey Stevenson highlighted the tweet sent out today about the gate at the Mugga area being out of action due to delivery of maintenance goods.
- 3) Lucy Brown to place on facebook that the calendar order closes on 24 November.

**Lucy Brown**

**DATE OF NEXT MEETING.**

- 1) The next meeting will be held on Wednesday 17 January 2018, at 1845hrs in Cornbank Primary School. Elizabeth Semple will Chair this meeting.
- 2) Future meeting dates are set as follows – Tuesday 6 March 2018; Wednesday 25 April 2018; Wednesday 6 June 2018. Venue confirmed as Cornbank Primary for all meetings.