

CORNBANK PRIMARY SCHOOL PARTNERSHIP

Minute of Meeting on Wednesday 25 April 2018 at 6.45 p.m. at Cornbank Primary School

Present

Lucy Brown (Parent, Rotating Chair)
Gillian Cairns (Parent)
Laura Cameron (Head Teacher)
Andrew Drysdale (Principal Teacher)
Carol Hodgkin (Parent)
Pauline Pender (Parent)
Jenny Sprott (Parent, Secretary)
Lynsey Stevenson (Depute Head)
Lynsey Weir (Minutes Clerk)
Lyn Young (Parent)

Apologies

Lorna Glasgow (Parent)
Katrina McDonald (Parent)
Alasdair Sprott (Parent)
Sandra Vick (Parent)

ACTION

1.0 WELCOME AND APOLOGIES.

Lucy Brown opened the meeting by welcoming all. Apologies noted.

2.0 ACTION ITEMS FROM PREVIOUS MEETING.

- 1) Communications Group: Pauline Pender updated that a survey monkey for parent/carer feedback has been created and proofed and will now be uploaded to facebook/twitter/webpage. The school website will be updated with recent information.
- 2) Coffee Deb invitation to Councillors: Ongoing, date to be arranged.
- 3) Crossing Patrol Update: Lucy Brown advised that Gillian Bathgate has been informed with the recent road issues raised by parents/carers and that various areas are currently under review by Midlothian Council within the catchment areas.
- 4) Spring Fair Update: This was a very well attended event but the dining room got very hot, perhaps hold in the gym hall with dividers next year or an external venue like the Rugby Club or St Mungos.

Pauline Pender

Laura Cameron

3.0 APPROVAL OF PREVIOUS MINUTE.

Minute of meeting on 17/01/18

- 1) Previous minute approved.

4.0 SCHOOL UPDATE.

Staffing:

- P6/7 Ms Gordon
- P3 Mrs Turnbull
- P7 Mrs Murphy
- Mrs Scott Office

School Improvement Plan:

- Vision Values and Aims -Opinions on values collated at Parental Consultations. Now to consult with the children
- Raising Attainment in Literacy (Listening and Talking) - ongoing

- Visible Learning - Midlothian Learner Assembly and about to work on Teacher Mindframes. Completed Capability Assessment which identified next steps
- Science - ASG CAT at Bush

What's Been Happening:

- 6th Green Eco Flag
- Pupil Voice Groups P1-7
- Tea with HT/DHT
- P7 Guitar
- P5 Penicuik Learners - ASG/Midlothian Learner
- Monthly House Captains Meetings
- Special Golden Time
- House Assembly
- House Treat
- P7 Assembly
- Scots Week/Ceilidhs/Scots Assembly
- P7 Headstrong Programme
- Midlothian Learner Weekly Focus
- Peer Evaluations (Teachers)
- P1-3 Shared Start with a numeracy/literacy focus
- Nursery Visits to Penicuik Estate
- Wear Your Sunglasses to School Day (fundraiser)
- First Minister Reading Challenge
- P7 Rotary Quiz
- SPCA Visit
- Parksmart
- Fairtrade Fortnight/Assembly
- P1A Space Assembly
- P7 STEM Day
- P7 Bake Sale (fundraiser)
- Parental Consultations
- Drumming Sessions
- Road Safety - PC Cassidy
- P6 HWB at PHS
- Earth Day
- Dress Down and bring an egg
- Sport Relief
- Nursery/P1 Grandparents Day
- Cornbank's Got Talent
- Spring Fair
- Nursery/P1 - The Attic
- Health Fortnight
- NYCOS P3/P4

Sporting Events:

Thanks to Miss Hopkirk and Mrs Murphy who have increased the number of opportunities for Sports Clubs this session

- Daily Mile
- P7 Hillwalking - John Muir
- P1-4 Basketball Club

- P7 Sportshall Athletics
- P4-7 Dance
- P4/5 Rugby Sessions/Festival
- P6 Bikeability
- Judo Tasters
- P1-3 Rugby
- P2-3 Gymnastics
- P5-7 Gymnastics
- Basketball Festival
- P5-7 Hockey Festival
- P5 Club Golf

Trips:

- P6 Benmore Camp
- P5 to Bannockburn
- P1 to Dynamic Earth

Key Events Approaching:

- Edinburgh College - PP CIC
- 6 Assembly
- Health Fortnight
- Pupil Conference
- Health Assembly
- P7 Camp at Netherurd
- P1B Assembly
- Walk to School Week
- Hunter and Lass Week
- P3 Assembly
- Reports issued
- P7 Show
- P5-7 Athletics
- Grounds Awareness Week
- P7 transition days to HS

5.0 TREASURER REPORT.

- 1) The balance of the account is £8,189.78 as at December 2017.
- 2) Pauline Pender advised that £4K is earmarked for playground refurb.
- 3) P1 Bookbags have been ordered at a cost of £40 approx.
- 4) Pauline Pender to speak with Elizabeth Semple about transferring funds from the playground fundraiser and the £4K for playground refurb.
- 5) Lynsey Stevenson asked if we have had the cheque from the discretionary fund for the P7 camp. Pauline Pender to check with Elizabeth Semple.

**Pauline Pender /
Elizabeth
Semple**

6.0 FUNDING REQUESTS.

- 1) Lynsey Stevenson reported that the Pupil Council have requested benches to use during the break and lunch periods. Is there anyone who has any contacts or can we request funding. Lynsey Stevenson to investigate and report back.

**Lynsey
Stevenson**

7.0 GENERAL SCHOOL ISSUES.

- 1) Homework / LOL: Lucy Brown provided parent/carer feedback

gathered on homework and LOL's. Discussion took place on recent LOL's. Laura Cameron to feedback comments to staff for review and future planning.

Laura Cameron

- 2) Embroidered Cardigans: Lucy Brown asked if there is an option for this within the school uniform ordering. Laura Cameron to check with the office regarding options and prices with the uniform company.

Laura Cameron

8.0 ITEMS FOR MENTION.

- 1) Summer BBQ: This will be held on 15 June. Lucy Brown to check with Stacey regarding the bouncy castle hire.
- 2) School 50th Anniversary: Laura Cameron suggested inviting parents/carers along after school pick up next Friday to take forward ideas. Laura Cameron to issue a letter.
- 3) Committee Training: Jenny Sprott advised that the SPTC are running online training sessions on the Role of the Chair if anyone wants to sign up. They are very useful sessions. Ongoing discussion with Midlothian Council regarding information sessions.
- 4) Arrangements for AGM: Lucy Brown asked when we want to hold the AGM – either in June or September. It was agreed that the AGM would be held on 6 June (as per previous years when a normal meeting has also been held) along with a talk from Gillian Allen. Office Bearers will be appointed at the September meeting.
- 5) Diary Dates for 2018-19 Session: Lynsey Weir to draft proposed meeting dates for 2018-19 to allow this to be checked against the school calendar and allow school lets to be put in. Fundraising dates to be sent to Lynsey Stevenson for inclusion in the calendar. It is hoped to get the school calendar out to parents/carers prior to the Summer break.

Lucy Brown

Laura Cameron

Lynsey Weir

9.0 ANY OTHER BUSINESS.

- 1) Laura Cameron advised she is part of a group reviewing school reporting processes/ways. Current methods are time consuming and sometimes not time relevant by the date they are issued home. Parents and staff will be consulted and further information will follow.
- 2) Lynsey Stevenson asked how everyone is finding Parent Pay, everyone is loving it as its so easy to use and hassle free!
- 3) Pauline Pender asked about the option of using the Ronald MacDonald house as a school charity. Laura Cameron advised that the pupils are involved in choosing the charity, however we can make them aware of this one for future consideration.
- 4) Jenny Sprott shared some feedback about Benmore camp on behalf of Louise Shepherd. Laura Cameron advised that unfortunately bad weather issues on the first day meant some group activities had to be cancelled for safety reasons. This is unfortunate but obviously safety comes first. Laura Cameron to feedback to Benmore, Jenny Sprott to respond to Louise Shepherd.

**Laura Cameron
/ Jenny Sprott**

DATE OF NEXT MEETING.

- 1) The next meeting will be held on Wednesday 6 June 2018, at 1845hrs in Cornbank Primary School. Alasdair Sprott will Chair this meeting.
- 2) Future meeting dates are set as follows – TBC 2018. Venue confirmed as Cornbank Primary for all meetings.