

# CORNBANK PRIMARY SCHOOL PARTNERSHIP

## Minutes of Meeting on Wednesday 30 August 2017 at 6.45 p.m. at Cornbank Primary School

**Present**

Lucy Brown (Parent, Vice Chair)  
 Laura Cameron (Head Teacher)  
 Andrew Drysdale (Principal Teacher)  
 Lorna Glasgow (Parent)  
 Mary Hadwen (Parent)  
 Katrina McDonald (Parent)  
 Claire McEwan-Muir (Parent, Chair)  
 Katheryn McIntosh (Parent)  
 Pauline Pender (Parent)  
 Alasdair Sprott (Parent)  
 Jenny Sprott (Parent)  
 Lynsey Stevenson (Depute Head)  
 Lynsey Weir (Minutes Clerk)  
 Lyn Young (Parent)

**Apologies**

Elizabeth Semple (Parent, Treasurer)

**1.0 WELCOME AND APOLOGIES.**

Claire McEwan-Muir opened the meeting by welcoming all. Apologies were noted.

**2.0 APPROVAL OF PREVIOUS MINUTE.**

Minute 7 June 2017

1) Pauline Pender requested that this item be placed on the next meeting agenda as the previous minute had not been circulated to the committee although they had been put on the school website. This will allow all to read over and raise any points. Claire McEwan-Muir to place on next meeting agenda.

**3.0 SCHOOL UPDATE.**

<b>SCHOOL MATTERS</b>	<p><b>Staffing:</b></p> <ul style="list-style-type: none"> <li>• Mrs Cameron and Mrs Stevenson permanent now as HT and DHT</li> <li>• Miss Denholm is our NQT this year in P6 (supported by Lynsey on a Wednesday)</li> <li>• Miss Fernie has joined our nursery team</li> <li>• No other changes to our staffing</li> </ul> <p><b>School Improvement Plan:</b></p> <ul style="list-style-type: none"> <li>• Ethos - Vision, Values and Aims (Restorative Practice and RRSA)</li> <li>• Raising Attainment in Literacy (Listening and Talking)</li> <li>• Visible Learning - Feedback</li> </ul>		
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**ACTION**

**Claire McEwan-Muir**

	<ul style="list-style-type: none"> <li>• Science - focus continues with our ASG partners</li> </ul> <p>The Standards and Quality Report for 2016-17 and the School Improvement Plan for 2017-18 is available to view on the website</p> <p>Feedback from authority</p> <p><b>Key Events Approaching:</b> Annual calendar of events for parents has been issued</p> <ul style="list-style-type: none"> <li>• Our new nursery hours</li> <li>• P1 lunch trials and curriculum evening</li> <li>• Meet the Teacher 4<sup>th</sup> September</li> <li>• House Captain Elections on 8<sup>th</sup> September (local MP invited)</li> <li>• P4 swimming</li> <li>• P6 - 7 Rugby and Festival</li> <li>• Cross Country Events (P4-7)</li> <li>• Eco Week planned for WC 11<sup>th</sup> September - One Planet Picnic</li> <li>• Pupil Voice Groups resume - P1-3 and P4-7</li> <li>• P6 Big Day Out</li> <li>• P1-3 Shared Starts</li> <li>• Revised LOLs</li> <li>• New Special Golden Time Activities</li> <li>• Book Fair and Parental Consultations WC 2<sup>nd</sup> October</li> <li>• Walk to School Week WC 2<sup>nd</sup> October</li> <li>• Photographer in school 10<sup>th</sup> and 11<sup>th</sup> October</li> <li>• House Assembly and Treat</li> <li>• P7 Risk Factory</li> <li>• P2-3 Harvest Assembly</li> </ul> <p><b>50<sup>th</sup> Anniversary:</b> This is this year. Looking for parents to work with the school to support/lead events</p> <p><b>AOB:</b> I Bike - looking to train and involve parents too</p>		
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**4.0 TREASURERS REPORT.**

- 1) Pauline Pender reported that the balance of the account is £4,837.01 and £500 in the discretionary fund.
- 2) Pauline Pender has handed over the Treasurer role to Elizabeth Semple.
- 3) Pauline Pender suggested keeping a 'pot' of money for annual monetary commitments i.e. P1 book bags, P7 trip. To be discussed with Elizabeth Semple.

**Claire McEwan-Muir / Elizabeth Semple**

## **5.0 FUNDING REQUESTS.**

- 1) Lynsey Stevenson to cost portable ovens for discussion at the next meeting.

**Lynsey Stevenson**

## **6.0 GENERAL SCHOOL ISSUES.**

- 1) Music provision for upper school: Katrina McDonald asked for an update on music provision for the upper school pupils. Laura Cameron confirmed that all pupils will still receive music study but rather than weekly it may be in class time blocks and it will be either with a music specialist or the class teacher. This is purely due to music staff supply and with the introduction of the longer hours for the lower pupils.
- 2) Pupil Equity Fund: Jenny Sprott asked for an update on this topic. Laura Cameron advised that money has been allocated via the Scottish Government to help raise attainment levels, Cornbank were awarded £12,000. After consultation with staff and parents the money will be allocated to a) Seasons For Growth support for extra support and nurture for pupils who need it; b) Steps – which looks at movement and development of pupils who find movement more tricky which has an impact on their literacy learning and c) Play Therapy which will support individual pupils and be opened up for all pupils every Thursday, giving them a chance to resolve fall outs with friends or any issues bothering them.

## **7.0 UPDATES FROM PREVIOUS MEETING.**

- 1) Committee roles & responsibilities: Claire McEwan-Muir and Lucy Brown will work on obtaining a suitable date with the SPTC in order to communicate this before the AGM.
- 2) Feedback from the wider parent body: Lucy Brown will take this forward to gather views of the wider parent body on feedback about the Parent Partnership. Pauline Pender agreed to assist with setting up a form to be sent out to the wider parent body. Lucy Brown to post on Facebook for any more parents willing to join to create the feedback form.
- 3) Review of Facebook use: Jenny Sprott suggested that the review of Facebook still needs to take place. It was agreed to include this in the wider parent body feedback form as to which method of communication they would prefer to be a part of.

**Claire McEwan-Muir / Lucy Brown**

**Lucy Brown / Pauline Pender**

**Lucy Brown / Pauline Pender**

## **8.0 ITEMS FOR MENTION.**

- 1) Fun on the field fundraiser: Pauline Pender gave an update on plans for this fundraiser (Thursday 14 September), charge for tickets, inflatables and games included in ticket fee, charge for snacks and drinks. Active Schools have been invited.

- 2) Coffee dens for P1 shared starts: Claire McEwan-Muir advised that 3 coffee dens have been planned for these shared starts. It was agreed to hold these alongside all shared starts, parents consultations and meet the staff events.
- 3) Mrs Bowens retirement: Jenny Sprott confirmed that following the last meeting, via the Committee facebook page it was agreed for a collection and gift to be sent to Mrs Bowen to mark her retirement. Laura Cameron shared a thank you card from Mrs Bowen.
- 4) Playground updates: £20k grant from the Army, £10K grant from Awards funding, mugga coating quote reduced by £3K. It was agreed to fund £2K to start the installation of all the new sporting facilities which will take around a month to complete. The sail for the outside classroom has arrived, we are now on the hunt for logs to be used as stools. Katheryn MacIntosh to enquire about the logs at Silverburn.

**Katheryn  
MacIntosh**

#### **10.0 ANY OTHER BUSINESS.**

- 1) No other business was noted.

#### **DATE OF NEXT MEETING.**

- 1) The next meeting will be held on Tuesday 12 September 2017 (AGM), at 1845hrs in Cornbank Primary School.
- 2) Future meeting dates are set as follows – Tuesday 10 October 2017; Wednesday 15 November 2017; Wednesday 17 January 2018; Tuesday 6 March 2018; Wednesday 25 April 2018; Wednesday 6 June 2018. Venue confirmed as Cornbank Primary for all meetings.