

# CORNBANK PRIMARY SCHOOL PARTNERSHIP

## Minute of Meeting on Wednesday 14 November 2018 at 6.00 p.m. at Cornbank Primary School

### Present

Lucy Brown (Parent)  
Laura Cameron (Head Teacher)  
Andrew Drysdale (Principal Teacher)  
Lorna Glasgow (Parent)  
Katheryn McIntosh (Parent, Treasurer)  
Pauline Pender (Parent)  
Alasdair Sprott (Parent, Rotating Chair)  
Jenny Sprott (Parent, Secretary)  
Lynsey Weir (Minutes Clerk)  
Lyn Young (Parent)  
Lesley Wilson (Acting Principal Teacher)

### Apologies

Mary Hadwen (Parent)  
Carol Hodgkin (Parent)  
Katrina McDonald (Parent)

### ACTION

#### 1.0 WELCOME AND APOLOGIES.

Alasdair Sprott opened our meeting by welcoming all. Apologies noted.

#### 2.0 APPROVAL OF PREVIOUS MINUTE.

Minute of meeting on 03/10/18

- 1) No actions to note as updates will be given at this meeting.

#### 3.0 SCHOOL UPDATE.

##### **Staffing:**

- Ms Lesley Wilson appointed as Acting PT - working with P3/4 and P7M
- Students - Chris Tolmie and Stephanie Sheach in P2 and P1/2

##### **School Improvement Plan:**

- Ethos - Vision, Values and Aims (Restorative Practice and RRSA). Staff looked at our Values - RISE, now sharing these with children across the school, ideas formed at in-service day
- Raising Attainment in Literacy and Numeracy  
Structure of a Numeracy lesson - looking at different skills being taught and how; good discussion about teaching and learning at In-Service  
Audit of Spelling and Handwriting resources - identifying what resources we are using and ensuring progression for learners from P1-P7
- Visible Learning - Feedback and Teacher Mindframes
- HWB - with our ASG partners
- School awarded Gold SportScotland award in recognition of work promoting PE and sport in school - thanks to Mrs Murphy and Miss Hopkirk. Celebration event with Councillors and guests in attendance.

##### **What's Been Happening Since We Last Met:**

- Harvest Assembly - led by P3s and P4s. Great response to the food bank appeal, with generous donations passed on to North Kirk Food Bank
- House Assembly
- Book Fair and Parental Consultations WC 8<sup>th</sup> October (9<sup>th</sup> and 11<sup>th</sup>)

- Photographer in school 9<sup>th</sup> and 10<sup>th</sup> October
- Pupil Voice Groups met for the first time
- House Treat - Hunt for the House Captain
- Penicuik Learners - visit to Sacred Heart PS, using new HGIOURS to evaluate practice and ensure pupil voice
- Bring the Zoo to School - P3-6
- Halloween Parties Discos - thank you for the support
- Nursery Halloween Fun Day
- P6 Relationships Talk to parents
- Play Together Time
- New vision launched
- P4 Assembly
- Depute First Minister Visit - discussed CIC, Penicuik Learners, ELCC
- 2 P7s involved in Midlothian Festival of Music
- LOLs issued and returned
- HT involvement in Midlothian Education Scotland Thematic Review

### **Sporting Events**

- P5 Skiing started 31<sup>st</sup> Oct for 6 weeks
- P4 Swimming continues until 28.11.18
- P6-7 Swimming Gala - Dalkeith Campus
- P1-4 Basketball Club
- P5-7 Basketball Club
- P6-7 Netball Club

### **Trips**

- P6 to New Lanark

### **Key Events Approaching at end of Term Two:**

- P7D Assembly - anti bullying and Children in Need
- LOLs issued
- Scottish Book Week
- P1-3/P4-7 Dance Clubs
- P1 Enrolment for 2019
- Flu Vaccinations
- P6/7 Netball Competition
- Beeslack CHS Work Experience students
- Penicuik Learners visiting Strathesk PS
- Author Visit to P7s
- Play Together
- Christmas Fair
- Boyd Anderson Ski Race
- P1s and 2s Nativity to whole school and parents
- Christmas Lunch
- House Assembly
- Christmas Cinema
- Pantomime
- House Treat
- Church Visit

## **4.0 TREASURER REPORT.**

- 1) The balance of the account is £7,066.99. Expenses for Halloween and Gardening still have to come off.
- 2) All agreed that the discretionary funding account be topped up to £500. KM to action.
- 3) The Halloween parties raised a profit of £208.
- 4) Funding of around £1,500 needs to be reserved for the benches.
- 5) PP to advise KM of the reserve funds that we need to keep back each year for regular commitments i.e. P1 book bags; P7 leavers trip; sports day lollies.

**KM**

**PP / KM**

#### **5.0 FUNDING REQUESTS.**

- 1) Laura Cameron requested funding to support the Nursery Halloween activities. All agreed to fund £50. Katheryn to liase with the Nursery.
- 2) Laura Cameron requested funding from the Partnership towards the cost of Chrome books and microphones. Laura Cameron to investigate costs and report back but all agreed in principle this would be supported.
- 3) All agreed to once again fund the class Christmas parties refreshments. Cost of crisps, diluting juice, freddo, jugs and cups to be covered. LC to liase with KM.

**KM**

**LC**

**LC / KM**

#### **6.0 PANTOMIME FUNDING.**

- 1) Katrina McDonald asked if there was a possibility of a family ticket option for the School Pantomime performance to keep costs down a bit for larger families. Laura Cameron advised that this is maybe something that could be considered for future years as payments have already started coming in for this year via PayPal.

#### **7.0 TWITTER.**

- 1) Jenny Sprott advised that several parents have highlighted that they feel some classes are under represented on Twitter. Laura Cameron asked for understanding if children's classes do not appear on Twitter every day.

#### **8.0 P7 ITEMS.**

- 1) Louise Shepherd asked for an update on the P7 Yearbook, P7 Show and the transition camp. Laura Cameron confirmed that the Show is in the calendar and following a meeting the camp costs and feasibility are being accessed as there will not be the support of the outdoor learning team to assist with running it this year to due budget cuts. Proposed date are the 8-10 May 2019. Jenny Sprott confirmed that P7 Parents will assist with producing the Yearbook.

#### **9.0 PARKING.**

- 1) Jenny Sprott raised the issue of parking which has again caused complaints. Laura Cameron confirmed that a reminder about safe parking has been included within the school newsletter which will go home this week. Pauline Pender will put a post on Facebook.

**PP**

#### **10.0 CROSSING PATROL.**

- 1) Lucy Brown gave an update on the review of the Crossing Patrol location. Gillian Bathgate, Travel Co-ordinator, Midlothian Council, has advised that a couple of surveys have been carried out to review the number of users on these routes. Lucy Brown would like to have this reviewed and a greater number of people questioned. Lucy to liaise with Gillian.

**LB**

#### **11.0 HALLOWEEN FEEDBACK.**

- 1) Overall the feedback was very positive and the parties were enjoyed by all.
- 2) Food – the food provided was ideal but please no lollipops next year for safety reasons.
- 3) Crafts – this was very popular, need an extra table next year.
- 4) Lightening – need to be able to dim or alter lighting for the later disco.

#### **12.0 THE COURTYARD.**

- 1) Pauline Pender gave an update on the progress of this area. It is great that the kids are now able to access this area.
- 2) Laura Cameron suggested it would be great to have a regular monthly date for keeping up with the garden maintenance. This will be looked at for inclusion in the calendar.

#### **13.0 CHRISTMAS FAIR.**

- 1) This will take place during the morning of Friday 7 December.
  - Various activities and crafts are being planned by the classes.
  - We are in need of a Santa! PP to speak with school neighbour.
  - Hamper Raffle (sell tickets and raffle on the day). Request donations.
  - School to organise floats for each class.
  - Partnership to assist with refreshments stall. Request home baking.
  - Lollipop game.
  - Bottle bag game.
  - Sweetie cones.
  - Partnership to produce flyer with the timetable on the back.

**PP**

#### **14.0 ANY OTHER BUSINESS.**

- 1) No other business noted.

#### **DATE OF NEXT MEETING.**

- 1) The next meeting will be held on Wednesday 16 January 2019, at 1800hrs in Cornbank Primary School. Lyn Young will Chair this meeting.
- 2) Future meeting dates are set as follows – Tuesday 5 March 2019; Tuesday 30 April 2019; Wednesday 5 June 2019 (meeting and AGM). Venue confirmed as Cornbank Primary for all meetings.