

CORNBANK PRIMARY SCHOOL PARTNERSHIP

Minute of Meeting on Wednesday 13 November 2019 at 6.30 p.m. at Cornbank Primary School

Present

Lucy Brown (Parent, Rotating Chair)
Laura Cameron (Head Teacher)
Susan Cochrane (Parent)
Lesley Deas (Acting Principal Teacher)
Andrew Drysdale (Principal Teacher)
Lynsey Fraser (Parent)
Lorna Glasgow (Parent)
Katrina McDonald (Parent)
Katheryn McIntosh (Parent, Treasurer)
Pauline Pender (Parent)
Lynsey Weir (Minutes Clerk)
Lynn Young (Parent, Secretary)

Apologies

Mary Hadwen (Parent)
Matt Harrison (Parent)

ACTION

1.0 WELCOME AND APOLOGIES.

Lucy Brown opened our meeting by welcoming all. Apologies noted.

2.0 APPROVAL OF PREVIOUS MINUTE.

Minute of meeting on 03/10/19

- 1) Minutes approved.

3.0 SCHOOL UPDATE.

Staffing:

- Marzena Koslowska (NC student) starting in P2/3

School Improvement Plan:

- Learning and Teaching: During the In Service Day, we used a new format of document to plan for Literacy and IDL this term. The new plans allow for much clearer links to assessment of learning.
- Literacy: Common words spelling assessments are now being used more consistently across stages. A 'Sign of the Week' is being shared at Update Monday and used when discussing daily timetables. New 1+2 planning documents have been shared with staff.
- Numeracy: continuing work on assessment and moderation to ensure that pupils have the opportunity to apply skills in different settings. Staff CAT session to consider pedagogy in Numeracy and development of skills.
- Digital Learning: Staff have completed 'Confidence Wheels'. Pupils have been using Scratch for coding, Spheros for programming, Kahoot and Chromebooks.

What's Been Happening Since We Last Met:

- P4 swimming
- P5 skiing
- House assembly and treat
- Individual and family photos
- Science visits (Midlothian Science Festival)
- Penicuik Learners first meeting at Cuiken Primary

- Parental consultations
- Donations collected for Food Bank
- Harvest Assembly (Tattybogle)
- Pupil Voice Meetings
- Coding drop in workshop for staff
- NSPCC visit to whole school
- Christmas card orders
- Hallowe'en parties
- P6 CiC project started
- Choir started with Mrs Callaghan
- Dutch visitors
- Festival of Music at Usher Hall
- Active Schools Basketball Festival

Sporting Events

- P4-7 Active Schools Hockey Club
- Active Schools Hockey Festival
- P6-7 Football with Willie McGinley
- P1-4 Active Schools Dance

Key Events Approaching in Term 2

- P6 CiC continues
- Children in Need assembly and other activities
- Pupil Voice Groups
- 2 pupils taking part in Edinburgh Schools Swimming Championships
- P1-3 Read, Write, Count afternoon
- P6 & 7 author visit at library
- Flu immunisations
- Teacher visit to S1 numeracy class at PHS
- Penicuik Learners at Cornbank
- WWII Outreach visit to P7
- P7 class assembly
- PHS work experience pupils
- P4, P4/5 and P5 Brazilian Samba drumming
- Christmas Fair
- P1 Nativity to school and families
- House Assembly and treat
- Whole school pantomime
- Church visit

4.0 TREASURER REPORT.

- 1) Katheryn McIntosh advised that the balance of the account is £4,252.88.
- 2) Expenses paid out include £500 for the Panto and the discretionary account has been topped up to £500.
- 3) Halloween ticket sales brought in £237.90, with £154 spent on sweets and £114 spent on food, so overall we made a loss of £30. It was noted that the ticket sale price was lower than in previous years.
- 4) With not hosting an Easter event we have not raised so much funds this year, however we still have a great big balance available.

5.0 FUNDING REQUESTS.

- 1) Lynn Young suggested buying a bunch of flowers to present to Susie Maxwell for her assistance with the willow tree and maze area tidy up. All agreed to this. KM to action payment.
- 2) Andrew Drysdale requested funding for food and juice at the Christmas parties (Nursery and classes). All agreed to fund this (crisps, Freddo and juice carton). Andrew Drysdale to liase with Katheryn McIntosh.

KM

AD / KM

6.0 UPDATES FROM PREVIOUS MEETINGS.

- 1) Midlothian budget cuts: Pauline Pender has shared a response letter regarding the budget cuts, this has been shared on our facebook page, any views to be fed back to Pauline asap so that the letter can be sent. We hope to gain support from other local schools also.
- 2) Halloween discos review: Positive feedback from both discos. Hosting the younger pupils disco in the afternoon worked well. It was agreed to scrap the hot food next year. No masks worked well, especially for the younger ones, despite some parent complaints. Need to decorate the hall the night before to avoid the rush. Thanks to all who assisted.

7.0 CHRISTMAS FAIR.

- 1) Andrew Drysdale shared the school plans for the class attendance times and choir performance for the Christmas Fair. A letter will be sent home and also request tombola donations and homebaking.
- 2) Lynsey Fraser ran through plans for the raffle. Raffle books will be sent home for purchase, with a draw date set for Friday 13 December.
- 3) Tombola; Home Baking; Sweets; Crafts; Games; school calendars.
- 4) Request for volunteers, a rota will be drawn up to ensure parents have a chance to visit stalls with their children. We have 4 work experience pupils in this week who may be able to assist.
- 5) Set up on the Thursday afternoon.

8.0 SCHOOL LUNCHES.

- 1) A few parents have raised the issue that the pupils are not getting enough time to eat their lunch. Laura Cameron ran through the lunch timings and process. Sometimes pupils do not hear when they are called for their class timeslot. No pupils are ever asked to leave if they are not finished their lunch. A lot of pupils tend to leave early so that they can get out to play earlier. Bins are monitored for pupils putting uneaten food into it, packed lunch waste is asked to be left in the box for parents to see.

9.0 ANY OTHER BUSINESS.

- 1) Laura Cameron advised that Cornbank will be a drop off area for the Mission Christmas collection campaign, a letter will be sent home with information.
- 2) Laura Cameron advised on feedback from the Parent Consultations, we had a very high attendance rate. Next year for those unable to attend the time we will offer a mutually

convenient phone consultation.

- 3) Katrina McDonald raised the issue of the High School changes and how it will effect parents in a few years' time.

10.0 DATE OF NEXT MEETING.

- 1) The next meeting will be held on Wednesday 15 January 2020, at 1830hrs in Cornbank Primary School. Pauline Pender will Chair this meeting.
- 2) Future meeting dates are set as follows – Tuesday 3 March 2020; Tuesday 28 April 2020; Wednesday 10 June 2020 (AGM and meeting). Venue confirmed as Cornbank Primary for all meetings.