

CORNBANK PRIMARY SCHOOL PARTNERSHIP

Minutes of Meeting on Tuesday 25 April 2017 at 6.45 p.m. at Cornbank Primary School

Present

Lucy Brown (Parent)
Laura Cameron (Acting Head Teacher)
Sarah Carr (Parent)
Andrew Drysdale (Principal Teacher)
Gail Gallagher (Parent)
Mary Hadwen (Parent)
Katrina McDonald (Parent)
Claire McEwan-Muir (Parent, Chair)
Danielle Paul (Parent)
Pauline Pender (Parent, Treasurer)
Lorraine Rennie (Parent)
Alasdair Sprott (Parent)
Jenny Sprott (Parent)
Lynsey Stevenson (Depute Head)
Sandra Vick (Parent)
Lynsey Weir (Minutes Clerk)
Lyn Young (Parent)

Apologies

*** TBC from Claire ***

ACTION

1.0 WELCOME AND APOLOGIES.

Claire McEwan-Muir opened the meeting by welcoming all. Apologies were noted as above.

Laura Cameron thanked all for their assistance with the Parent Partnership, without the support we would not be able to carry out any events or raise funds. All support is highly appreciated. Laura Cameron advised she has been made aware by several concerned parents of recent issues which have been discussed upon the Partnership Facebook page. Laura Cameron acknowledged that there are issues which will have to be resolved but that this meeting, while tensions are still high, is not the place for it and asked for the issues not to be mentioned. It was noted that the assistance of the SPTC have been sought and that they are willing to attend a future meeting to run a 'Working Together' workshop and assist with resolving issues.

2.0 APPROVAL OF PREVIOUS MINUTES.

Minutes 8 March 2017

- 1) Minutes of the last meeting were approved.

3.0 ELECTION OF COMMITTEE MEMBERS.

- 1) Claire McEwan-Muir advised that following the letter sent out to the wider parent body regarding the Vice Chair vacancy, two nominations have come forward. Diane McMullan and Lucy Brown are keen to share the role as Co-Chairs. Claire McEwan-Muir confirmed that she has discussed this with the SPTC who have advised preparing a Job Role so as duties don't overlap. Pauline Pender nominated and Danielle Paul seconded the

nominations.

4.0 SCHOOL UPDATE.

<p>SCHOOL MATTERS</p>	<p>Staffing:</p> <ul style="list-style-type: none">• Advertising of HT post• Student in P6 - Sarah Brown• Mrs McGlade set to return after Easter break• NQTs - Miss Hopkirk to stay at Cornbank and Miss Pearston has secured a permanent contact at Mayfield PS - well done to both girls <p>School Improvement Plan:</p> <ul style="list-style-type: none">• All staff have received Child Protection training• Staff Professional Reading Group continues• SSERC training for staff continues <p>What's Been Happening:</p> <ul style="list-style-type: none">• Tea with HT/DHT weekly• P2B's assembly• P3-5 Choir continues• House Assembly• House Treat - Easter Egg Hunt• ICT Club (6 weeks)• Sandra Vicks has worked with P2B and P7 to develop art• Parental Consultations• Consulted with parents on Homework and LOLs• Guitar Club (6 weeks)• Easter service with Rev Downs• Dress down for an egg• P1 and Nursery Grandparents Day• Cornbank's Got Talent auditions and event• P6 Big Day Out at PHS• Spring Fair - a huge thank you to you all• P7 camp meetings• Health Week underway• Copper Hunt Starts• Wear Your Slippers Day organised by House and Vice Captains <p>Sporting Events:</p> <ul style="list-style-type: none">• Taken part in The Big Pedal 2017• P4 and P5 Rugby and Festival		
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	<ul style="list-style-type: none"> • Edinburgh College working with P7 • Edinburgh College to develop outdoor PE sessions with P2A and P5/6 • P6 took part in Discover Biking • P6/7 Girls Soccer 7's at Penicuik Astro • P5 Club Golf • Hockey Festival - 2.5.17 <p>Trips:</p> <ul style="list-style-type: none"> • P6 Camp at Benmore <p>Key Events Coming Up:</p> <ul style="list-style-type: none"> • Learning Walkthroughs • P6 Assembly on Friday • Pupil Conference • Election Dates 4.5.17 and 8.6.17 • P7 camp 10-12th May • Walk to School Week • P1 Trip to Botanicus 16.5.17 • Hunter and Lass Week • Internet Safety for Parents - 24.5.17 • P3 Assembly 26.5.17 • Grounds Awareness Week • P7 Show 31.5.17 • P5-7 Athletics Event - 1.6.17 • P2 Egyptians Assembly <p>Financial Support:</p> <ul style="list-style-type: none"> • Nothing pending/outstanding 		
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5.0 TREASURERS REPORT.

- 1) Pauline Pender advised that the current bank balance at 25 April is £2,160.55.
- 2) Pauline Pender has created a document which details how much each event roughly costs to run in order to compare against funds raised.
- 3) Pauline Pender ran through recent expenditure:
 - a. School cameras cost an additional £45
 - b. Planters £64.84
 - c. Discretionary Fund, £213.44 was added to take the account to the £500 balance level previously agreed.
- 4) Previously agreed outstanding funding:
 - a. School planters £300
 - b. Coffee Den Flasks £60
 - c. Playground £4,000
 - d. SPTC insurance cover £20

6.0 FUNDING REQUESTS.

- 1) Lynsey Stevenson mentioned that a portable oven for use throughout the

school might be a funding request in the near future as the current oven is very old and not working 100%. It was agreed to look into the Tesco bag funding and discuss again after the Summer.

Claire McEwan-Muir

7.0 GENERAL SCHOOL ISSUES.

- 1) Homework: Lyn Young asked for feedback following the Homework review. Laura Cameron shared a document detailing the results and advised that this can be viewed on the school website. Laura Cameron ran through the main feedback which will be followed up on with staff and any changes to homework methods will be fed back to parents.
- 2) Bullying Policy: Claire McEwan-Muir asked for clarification on the school Bullying Policy following recent parent requests. Laura Cameron stressed the importance of pupils and parents coming forward and shared the Bullying Policy. An open door policy is operated at all times.
- 3) Twitter: Lynsey Stevenson confirmed that all Cornbank Twitter Tweets go direct on to the school website so therefore you don't have to have a Twitter account to keep track of any news.
- 4) Nursery Uniform: Lyn Young asked on behalf of Nursery parents about the possibility of a house colour jumper that parents can purchase. Laura Cameron will carry out a survey monkey to gauge parent interest.

Laura Cameron

8.0 UPDATES FROM PREVIOUS MEETING.

- 1) No business carried forward.

9.0 NEW BUSINESS.

- 1) Finances: Alasdair Sprott had previously asked for clarification on the accounts but confirmed that the event spreadsheet which Pauline Pender shared earlier in the meeting is detailed and a useful document.

10.0 ITEMS FOR MENTION.

- 1) Spring Fling: The Spring Fling went very well. Have to re-think the bacon rolls next year due to electrical issues.
- 2) Coffee Dens: Claire McEwan-Muir advised there are a few coffee den dates coming up.
- 3) Playground Updates: Pauline Pender advised on a recent grant application which had to be re-worked but was submitted on time and is awaiting a decision from a Board of Directors. There are a few other grants which are being worked on at present which will all help towards funding the new mugga area. Lynsey Stevenson thanked Pauline Pender for her assistance with completing the grant applications.
- 4) Copper Hunt: Claire McEwan-Muir advised that all classes are collecting coppers as a fund raising event. It is hoped that the Bank will come in and weigh the coins at an assembly for the pupils to witness and see which class has managed to raise the most.
- 5) Summer BBQ: Claire McEwan-Muir this is scheduled for the ?? June. The Fire Rescue Service have been contacted to appear. Tickets and queues are to be considered. Plans are still being

finalised and will be shared at the next meeting. Pauline Pender to apply for an alcohol licence.

- 6) Gardening Day: Lynsey Stevenson suggested this be scheduled during the Grounds Awareness week to be held in June.

11.0 ANY OTHER BUSINESS.

- 1) Sandra Vick asked if we could re-visit the Partnership signatories for cheques. Claire McEwan-Muir to place on the next meeting agenda.
- 2) Pauline Pender advised that she would like to step down as Treasurer. Claire McEwan-Muir to place this on the next meeting agenda and advertise the vacancy to the wider parent body.

DATE OF NEXT MEETING.

- 1) The next meeting will be on Wednesday 7 June 2017, at 1845hrs in Cornbank Primary School.

Pauline Pender

Claire McEwan-Muir

Claire McEwan-Muir