

CORNBANK PRIMARY SCHOOL PARTNERSHIP

Minute of Meeting on Wednesday 4 September 2019 at 6.45 p.m. at Cornbank Primary School

Present

Lucy Brown (Parent)
Laura Cameron (Head Teacher)
Susan Cochrane (Parent)
Lesley Deas (Acting Principal Teacher)
Andrew Drysdale (Principal Teacher)
Matt Harrison (Parent)
Katheryn McIntosh (Parent, Treasurer)
Pauline Pender (Parent, Rotating Chair)
Lynsey Weir (Minutes Clerk)
Lynn Young (Parent)

Apologies

Lynsey Fraser (Parent)
Lorna Glasgow (Parent)
Carol Hodgkin (Parent)
Katrina McDonald (Parent)
Nikki Stephens (Parent)

ACTION

1.0 WELCOME AND APOLOGIES.

Pauline Pender opened our meeting by welcoming all, lovely to see new faces. Apologies noted.

2.0 APPROVAL OF PREVIOUS MINUTE.

Minute of meeting on 05/06/19

- 1) Minutes approved.

3.0 SCHOOL UPDATE.

Staffing:

- NQT Lauren Maxwell in P1, supported by Alison Cole on a Thursday
- Jennifer Melvin (Tues/Wed) working alongside Sandie Gordon in P4
- Changes to Nursery team

School Improvement Plan:

- Enquiry groups (Literacy, Numeracy and Digital Literacy) will meet for the first time during early September.
- SIP has been submitted and awaiting feedback

What's Been Happening Since We Last Met:

- P6 CIC celebration with parents and carers
- P1 Meet the Teacher and lunch trials
- Shared playtimes with Nursery and P1
- P5 Scottish Wars of Independence Museum
- Pupil Voice Assembly
- P7 Transition visits to PHS
- Partnership Barbeque
- NQT Celebration Event
- Musical Afternoon
- P2 - 7 Meet the Teacher
- House Assembly and House Treat
- Nursery Fun Morning and Sport Day/Graduation
- P7 Leavers' Assembly

New term

- P1 Curriculum Evening
- P2 - 7 Meet the Teacher
- Class Charters completed and shared at Assembly
- SSPCA visits

Sporting Events

- P1-3 Athletics
- P4-7 Athletics
- P6 Cycle Festival

Key Events Approaching in Term 1

- P4 Swimming
- House Captain Elections
- P1 - 3 Shared Start
- One Planet Picnic and Eco Focus
- P7 to Edinburgh College STEM event
- Walk to School Week
- Maths Week
- House Assembly
- Penicuik Learners begins
- Midlothian Science Festival workshops
- School photos
- Book Fair
- Parents' Consultations

4.0 TREASURER REPORT.

- 1) Our balance is £4,923.23.
- 2) Our discretionary fund balance is sitting at £400, as we usually have this sitting at £500, all agreed to top this up to £500. KM to action.
- 3) Outgoing donations include £119.80 for Nursery waterproofs and £47.36 for the Sports Day Smoothies.
- 4) Our BBQ raised a profit of £1,130.47.
- 5) Halloween Discos are our next fundraiser.

KM

5.0 UPDATES FROM PREVIOUS MEETINGS.

- 1) Midlothian Budget Cuts – Pauline Pender provided an update, really not been much movement due to the Summer break, however, a lot more schools across Midlothian have the same feelings about the budget cuts which adds more power to a campaign.

6.0 HALLOWEEN DISCOS.

- 1) Halloween Discos are scheduled for Thursday 31 October 2019 – P1-P3 – during school time (2.00-3.15pm) and P4-P7 an after school start, 4.30pm. This will allow families to do their own Halloween activities in the evening. Lucy Brown to ask Kirstie if she can provide music.
- 2) Partnership to assist with usual catering arrangements – P1-P3 (crisps, haribos, juice), P4-P7 (sausage roll, crisps, juice, small charge).
- 3) Crafts table and games area to be set-up. Dooking area in one of

LB

the rooms. Disco to be held in the gym hall.

- 4) Pauline Pender to start a facebook group to organise. **PP**
- 5) Christmas Fair is scheduled for 6 December 2019 TBC; Beetle/Chick Drive TBC; Summer BBQ TBC. Pauline Pender to book school lets. **PP**

7.0 FUNDING REQUESTS.

- 1) Laura Cameron requested funding from the discretionary fund to assist with payment for some P7 yearbooks. All agreed to fund this. LC to liase with KM. **LC / KM**

8.0 ELECTION OF OFFICE BEARERS.

- 1) Chair – no takers but all happy to stick with a Rotating Chair.
- 2) Vice Chair – all agreed not to have this role again this year.
- 3) Treasurer – Katheryn McIntosh – Proposed by Pauline Pender, seconded by Lynn Young.
- 4) Secretary – Lynn Young – Proposed by Pauline Pender, seconded by Katheryn McIntosh.
- 5) Minute Clerk – Lynsey Weir happy to remain in post.
- 6) All agreed that members have to attend at least one meeting a year to stay on the Committee. Pauline Pender to clear out the member list. We need to promote to attract new members with fresh ideas. **PP**

9.0 ANY OTHER BUSINESS.

- 1) Any volunteers to assist with gardening in our Courtyard area would be appreciated. Any time, any day is fine!
- 2) KM asked for an update on the outstanding actions with the playground areas and Muga. Laura Cameron advised the muga has been sorted and is safer but we have still not been provided with basketball nets. Pauline Pender to chase up. Pauline Pender to check regarding bulk supply of bark. **PP**
PP
- 3) Lynn Young asked if the no scooters/bikes message had reached the Nursery for safety. Laura Cameron to action with the Nursery. **LC**
- 4) Coffee Dens – School have provided a list of dates for possible coffee dens to be held at assemblies and Shared Start events. Pauline Pender reminded all that previously we had discussed having a sort of competition for each class parents to see how much is raised per date. At the end of the year the class who raises the most could get a prize. School are happy to promote this. All agreed this was a good idea.

10.0 DATE OF NEXT MEETING.

- 1) The next meeting will be held on Thursday 3 October 2019, at 1830hrs in Cornbank Primary School. Lucy Brown will Chair this meeting.
- 2) Future meeting dates are set as follows – Wednesday 13 November 2019; Wednesday 15 January 2020; Tuesday 3 March 2020; Tuesday 28 April 2020; Wednesday 10 June 2020 (AGM and meeting). Venue confirmed as Cornbank Primary for all meetings.