

# CORNBANK PRIMARY SCHOOL PARTNERSHIP

**Minute of Meeting on  
Tuesday 3 May 2022 at  
7.30 p.m. via Zoom**

## **Present**

Susan Cochrane (Parent)  
Lesley Deas (Principal Teacher)  
Andrew Drysdale (Depute Head)  
Joni Macdonald (Parent, Rotating Chair)  
Nicola McEwan (Parent) Yvonne Scott (Parent)  
Lynsey Weir (Minutes Clerk)  
Lyn Young (Parent, Secretary)

## **Apologies**

Lucy Brown (Parent)  
Lorna Glasgow (Parent)  
Mary Hadwen (Parent)

### **1.0 WELCOME AND APOLOGIES.**

Joni Macdonald opened the Zoom meeting by welcoming all. Apologies noted. Introductions were made.

### **2.0 APPROVAL OF PREVIOUS MINUTE & MATTERS ARISING.**

Minute of meeting on 08/03/21

- 1) Minutes approved.

### **3.0**

#### **Covid-19 Updates**

- Impact on staffing
- Responsive to outbreaks
- New guidance issued this week - continued focus on ventilation and hand hygiene
- No longer issuing whole class 'Warn and Inform' letters but will be in touch if there is are confirmed cases

#### **Staffing:**

- Staffing has been challenging due to impact of Covid
- Lynsey Stevenson appointed as Head Teacher and due to start on 30 May; Andrew Drysdale as DHT. Current acting up positions in place - running with a reduced SLT.
- Welcome to Alison Taylor in P1H and welcome back to Abby Chatham, working in classes across the school as NCCT teacher. Miss Hopkirk starts maternity leave on Friday.

#### **School Improvement Plan:**

- Nurture - focus on relationships with Ed Psych at CAT session
- Literacy - developing Signalong and resources. Met as ASG to look at moderation in Listening and Talking
- Numeracy - assessment activities for pupils looking at developing skills across the curriculum, Maths Moderation
- Digital Learning - digital deployment ongoing - rolling out to P4-5. Digital training for staff
- Pupil Conference online - gathering views for next year

#### **What's Been Happening Since We Last Met:**

- Lunchtime Sports Clubs - parkour, hockey, dance.
- Rugby Tasters
- Green Picnic Day; Mrs Cameron leaving
- World War 2 workshops with P7
- Parents' Consultations
- House Assembly
- Easter Assembly and Partnership competition

#### **What's Coming Up?**

- P7 Transition has begun - visits from Mrs Murphy; Parents' Meeting. Upcoming visit for P7s and transition days. Meetings between staff at Cornbank and PHS.
- Talent Show Auditions
- Rugby Tasters ongoing
- ELC-P1 Transition - shared activities - in person this session. More information to follow
- P7 Headstrong
- P6-7 Camp
- Health Fortnight
- P4-5 trip to Bannockburn
- P7 Bikeability
- Learner Profiles coming home over the course of May

#### **4.0 TREASURER REPORT.**

- 1) Carol Hodgkin not present so no update available.
- 2) Andrew Drysdale asked for Carol Hodgkin to advise the school office what the cheque number for payment of last years P1 book bags.

#### **5.0 TEDDY STALL AT PENICUIK IN THE PARK.**

- 1) Susan Cochrane advised that a stall has been booked for the 28 May in the public park.
- 2) Susan is organising collection of teddies, washing, name labels and adoption certificates. It was agreed that a request for Pre Loved Teddies would go out via email, Twitter and the Facebook page for collection into the boxes around school. Susan will then collect and prepare the teddies.
- 3) Susan Cochrane asked if we could purchase a banner for use at this event and any future events. Lyn Young advised that the cost and information should be posted on the Committee Facebook page for a vote. Susan Cochrane to action.

#### **6.0 GOOGLE CLASSROOM.**

- 1) Lucy Brown highlighted that there seems to be more use by Teachers of Google Classroom to share information such as a change of PE day or bring something into class. This method of communication is not always seen as readily as Twitter and Lyn Young advised it can cause issues if more than one pupil classroom to view. Andrew Drysdale advised that forms of Communication will be addressed soon and feedback to parents.

#### **7.0 AGM**

- 1) Joni Macdonald asked when we hold an AGM and if we would be re-looking at our Constitution to see if it still fits our needs. Lyn Young advised this is held in September when we can invite new parents along.

#### **8.0 BBQ UPDATE**

- 1) Joni Macdonald asked how the BBQ planning was going. Susan Cochrane

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updated on progress including a decision by Midlothian Council for us to apply and pay for Public Liability Licence. Advice has been sought from local Councillors. An Event planning meeting is scheduled for next Friday and an update will be placed on the Committee Page.

- 2) Lyn Young asked if Parent Pay will be updated to allow payment for tickets. Andrew Drysdale will ask the office tomorrow.

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## **9.0 FUNDING**

- 1) Lesley Deas requested funding towards payment of the P6 camp. It was agreed to assist with this after discussion and voting on the Facebook Committee page.
- 2) Andrew Drysdale requested funding for the P1 bookbags. Carol Hodgkin to action.

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## **10.0 ANY OTHER BUSINESS.**

- 1) Susan Cochrane asked when we could access to the Store cupboard – Andrew Drysdale advised that Fridays are best.

## **11.0 DATE OF NEXT MEETING.**

- 1) The next meeting will be held on Monday 6 June 2022, at 1900hrs. It is planned to hold this meeting in person, subject to current covid circumstances, otherwise it will be via zoom link. Lyn Young will Chair this meeting.
- 2) Future meeting dates are set as follows – TBC.
- 3) Venue confirmed as Cornbank Primary for all meetings Covid-19 restrictions permitting, otherwise via Zoom.