

# CORNBANK PRIMARY SCHOOL PARTNERSHIP

**Minute of Meeting on  
Monday 3 October 2022 at  
6.45 p.m. held within Cornbank Primary school**

## **Present**

Susan Cochrane (Parent, Treasurer)  
Lesley Deas (Principal Teacher)  
Andrew Drysdale (Depute Head)  
Lorna Glasgow (Parent)  
Jan Harding (Parent)  
Jill Morrison (Parent)  
Lindsay McDonald (Parent)  
Fiona Neil (Parent, Rotating Chair)  
Lynsey Stevenson (Head Teacher)  
Lynsey Weir (Minutes Clerk)

## **Apologies**

Lucy Brown (Parent)  
Lyn Young (Parent, Secretary)  
Sylvia Hamilton (Parent)

### **1.0 WELCOME AND APOLOGIES.**

Fiona Neil opened the meeting by welcoming all. Apologies noted.

### **2.0 APPROVAL OF PREVIOUS MINUTE & MATTERS ARISING.**

Minute of meeting on 05/09/22

- 1) Minutes approved.

### **3.0 SCHOOL UPDATE.**

#### **School Improvement Plan:**

- Staff in Enquiry Groups to look at developing priorities
- Literacy - New progression and programme being developed across Midlothian, review of Signalong and spelling
- Numeracy - Maths Week Scotland activities, planning for introduction of new progression
- Nurture - CAT Session looking at nurture, house points, fix it folders, Positive Choices Policy
- Digital Learning - Digital Leaders Group started, baselining staff confidence and Google Workspace skills training for staff
- ASG - initial meeting with Development Officer planned
- Supporting Additional Needs - Reading and Drawing, IEPs, Onside Training, Educational Psychologist, Autism Training (LD), Team Teach Training

#### **What's Been Happening Since We Last Met:**

- Reading and home learning issued - Chromebooks for P4-7
- P2 and P3 Drumming
- House Captains Election
- School Nurse Drop In
- Eco Week/One Planet Picnic/Eco Assembly
- SQIP to parents issued
- Pupil Voice Groups selected and met

- P4 Swimming continues
- Bike to School Week
- Maths Week Scotland activities
- P6/7 and P7 Rugby Sessions
- Building Resilience continues

#### **What's Coming Up?**

- School Newsletter
- Parental Consultations
- Book Fair with P7
- Guy Fawkes Safety Assembly
- Harvest Assembly
- Local Authority Visit
- Halloween
- P5 Skiing
- Science Day

#### **AOB:**

- Support with parking around school
- Halloween
- Potential 'pre-loved' uniform share

#### **4.0 TREASURER REPORT.**

- 1) The balance of the account is £4,735.80.

#### **5.0 TRANSPORT COSTS.**

- 1) Susan Cochrane advised that following gathering opinions of the wider parent body it has been agreed to ring fence £700 towards school transport costs. A record will be kept for which class uses the fund and how much has been spent.

#### **6.0 HALLOWEEN DISCOS.**

- 1) Will be held within the school day. Similar to that held in 2019 – room with messy games; crafts room; games in gym. Pupils will move around the different areas.
- 2) A Halloween costume exchange was discussed – need to think further how this could be organised.
- 3) Parent helpers welcome.
- 4) Nursery have requested funding for apples for the nursery.
- 5) School to confirm numbers in order for refreshments to be provided for.
- 6) A bit of a disappointment expressed as won't be a fundraiser but understand the reasoning behind it and appreciate the commitment from staff to run out of hours events.

#### **7.0 FUNDING.**

- 1) Lynsey Stevenson advised that a P5 parent has offered a monetary skiing donation.
- 2) A reminder that we have a discretionary fund of £500 available.
- 3) Looking at applying for grant funding and the Tesco blue tokens scheme.
- 4) We discussed the way forward for the Partnership and a meeting independent of the school will be arranged to discuss ideas. There was a lot of discussion about fundraising and how to take this forward and raise the profile of the Partnership i.e. an outdoor classroom; more outdoor equipment. This should be discussed

further with staff and pupils, perhaps after the festive break.

#### **8.0 PARKING.**

- 1) A reminder to please park sensibly around our neighbourhood. We are awaiting a letter from the Police which will be issued to parents.

#### **9.0 CHRISTMAS FAIR.**

- 1) This years Christmas Fair will be held on the 9 December and will follow previous years formats with class singing; stalls; pupils crafts; class visits; refreshments.
- 2) A sub committee will be formed to progress planning and organisation further.

#### **10.0 ANY OTHER BUSINESS**

- 1) Helpers requested for the P3 assembly Coffee Den on Friday 14 October. We will run Coffee Dens as per the assembly dates listed in the school calendar.

#### **11.0 DATE OF NEXT MEETING.**

- 1) The next meeting will be held on 7 November 2022, at 1830hrs. It is planned to hold this meeting in person, subject to current covid circumstances, otherwise it will be via zoom link. Fiona Neil will Chair this meeting.
- 2) Future meeting dates are set as follows – 6.30pm Monday 7 November 2022; 6:30pm Monday 6 February 2023; 6.30pm Monday 6 March 2023; 6.30pm Monday 8 May 2023; 6.30pm Monday 5 June 2023.
- 3) Venue confirmed as Cornbank Primary for all meetings Covid-19 restrictions permitting, otherwise via Zoom.