



Cornbank Early Learning and Childcare Toilet Checks (Revised September 2022)

- Staff check the toilets on an hourly basis.
- Toilet checks involve:
 - Ensure all toilets are clean and flushed
 - Ensure all toilets are fully stocked
 - Remove any debris from the floor
 - Report any maintenance issues to janitor
- Staff must initial box when toilet check has been completed.
 - Staff will thoroughly clean the toilets and sinks every hour using chlorine spray.