

CORNBANK PRIMARY SCHOOL PARTNERSHIP

**Minute of Meeting on
Tuesday 6 February 2023 at
6.30 p.m. held within Cornbank Primary school**

Present

Adelle Blackie (Parent)
Lesley Deas (Principal Teacher)
Andrew Drysdale (Depute Head)
Lorna Glasgow (Parent)
Jan Harding (Parent)
Nicola McEwan (Parent)
Jill Morrison (Parent)
Lindsay McDonald (Parent)
Joni Ewing (Parent)
Fiona Neill (Parent, Rotating Chair)
Lisa Stephen (Parent)
Lynsey Stevenson (Head Teacher)
Lynsey Weir (Minutes Clerk)
Lyn Young (Parent, Secretary)

Apologies

Lucy Brown (Parent)
Susan Cochrane (Treasurer)
Mary Hadwen (Parent)
Claire Muir (Parent)
Yvonne Scott (Parent)
Laura Wilson (Parent)
Steph Wright (Parent)

1.0 WELCOME AND APOLOGIES.

Fiona Neil opened the meeting by welcoming all. Apologies noted.

2.0 APPROVAL OF PREVIOUS MINUTE & MATTERS ARISING.

Minute of meeting on 07/11/22

1) Minutes approved.

3.0 SCHOOL UPDATE.

School Improvement Plan:

- Literacy - New writing planning and assessment progression; training and support for staff in using the new PM Reading benchmarking tool; Scottish Book Week; non-fiction books purchased following consultation with staff.
- Numeracy - Implementing new progression; Enquiry Group looked at child friendly version in Multiplication and Division to support children to identify next steps; Numeracy Moderation materials developed to ensure consistent approach across ASG.
- Nurture - Morning 'Meet and Greets' have been implemented. We have also updated our whole school 'Positive Choice' policy. 'Fix-it-Folders' have been introduced to help in restorative conversations with learners when finding solutions to problems. House points have been re-introduced to promote the use of our #RISE values. School newsletters have included information on additional support needs across the school. Drawing and Talking therapy sessions have currently been delivered to 18 children across the school
- Digital Learning - Continuing with Google Workspace Training; Read and Write Toolbar continuing to be used; in the process of applying for Digital Schools Award

- Meeting Learners' Needs - Reading and Drawing ongoing, Onside Training, Educational Psychologist, IEP and Check In Meetings currently in progress, information about anxiety shared with families
- Class Visits from SLT; Learning Walkthroughs
- Professional Learning - Lynsey completing Into Headship course

Staffing

- Lesley Coutts and Craig McIntosh both started in post over the past few months as LAs in P2 and P3. We have successfully recruited for and LA for EP1/2. Laura Robertson has started maternity leave and Kay Thomson in the ELC is due to start hers after the February break - her replacement has yet to be confirmed
- Reduction in janitorial hours from April and return to pre-Covid hours. George will work 7:15-9:15 and 2:00-4:00 with mobile janitor during the school day.
- Staffing for next session has yet to be confirmed by Midlothian Council

What's Been Happening Since We Last Met:

- P4 swimming and P5 skiing
- Home Learning
- Fischy music workshops and whole school concert
- P4 and P5 Dunedin Music sessions and trip to Queen's Hall
- Remembrance - poppies and assembly
- Scottish Book Week
- Children in Need
- Flu Vaccinations
- Class Assemblies - P4/5, P5; Building Resilience Assemblies, House Assembly, New Year Assembly
- School Photographer
- Christmas - Fair, Parties, lunch, Nativity, Panto, church visit, ELC singalong
- Transitions - P7 Transition Meeting. New P1 enrolment in November with tours and presentation in January
- Councillor Ellen Scott (Education) in school
- Pupil Voice
- Scots Week
- Midlothian Digital Safety Webinar
- Range of secondary students in school for work experience
- Communications - class and school newsletters
- P2 and P3 Drumming
- Trips - P6 and P7 to Our Dynamic Earth

Sports

- Boyd Anderson Skiing event
- P6-7 Sportshall Athletics - 4th in Midlothian
- Range of lunchtime clubs - P1-5 football, P1-7 gymnastics, P4-7 team games. Run by mix of teachers and P7 pupils
- P5-7 Hockey Tasters - Eskvale
- P1-3 Active Schools Football (56 students)

What's Coming Up?

- P5-7 Sports Sessions with Edinburgh College/PHS students
- P2 Trip to National Museum
- Fairtrade Fortnight and Assembly

- P2B Class Assembly
- P7 Enhanced Transition Visits
- Pupil Voice
- P2 and P3 Drumming
- Local Authority Quality Assurance Visit
- P4 Class Assembly
- Shared Starts with families
- P7 Trip to Risk Factory
- P1 Trip to Purves Puppets
- House Assembly
- Police to speak with P6 and P7 regarding social media

AOB:

- Thank you for support with Christmas funding

Support:

- P1 Book Bags
- P7 - support to be confirmed

Discussion:

- A number of procedural reminders have had to be issued to ensure the smooth running of the school (e.g. sports drinks, collection of children, medication, social media)
- Level of parental concern (e.g. class composition for next session, incidents, challenging of school processes)

Current dates of next meetings for discussion:

- Mon 6th March
- Mon 8th May
- Mon 5th June

4.0 TREASURER REPORT.

- 1) Susan not present at the meeting but Fiona provided an update. The balance of the account is about £4,385. £500 in discretionary fund.
- 2) The Christmas fair and raffle raised £1,500.

5.0 CHRISTMAS DEBRIEF.

- 1) Overall a great success and well attended.
- 2) Was nice to see so many families in the school.
- 3) We may look at hiring tables to external crafters next year.
- 4) Thank you very much to all who made it happen and to the families who supported the event, a great fundraiser.

6.0 CHRISTMAS PANTO.

- 1) Should we investigate other options from a cost point of view for the Panto? Lynsey Stevenson confirmed that who we use is actually the cheapest. Fiona suggested other options. After discussion it was decided to keep the current panto to give pupils the experience of a panto which otherwise is perhaps too expensive for families to attend.

7.0 PARTNERSHIP MEETING DAYS/TIMES.

- 1) Fiona Neill highlighted that Monday nights have not always been suitable for some people. It was agreed that it is difficult to get a night that suits all and previously Wednesday nights attracted low attendance. It was agreed to carry out a poll for alternative nights for during the week the meetings have already been scheduled for to avoid clashing with other school events – 6 March; 8 May; 5 June. We can perhaps schedule them for different nights so that people can attend some rather than none. Fiona Neill to organise the poll and liaise with the school.
- 2) Joni suggested having the option of zoom also for those that can't make it in person due to timings or childcare. Andrew advised this is not a problem for creating a zoom link.

FN

8.0 PARTNERSHIP EMAIL ADDRESS.

- 1) Fiona Neill advised that we have a Partnership email address which only Lyn Young, our Secretary, currently has access to and this is causing a bit of a problem. School have confirmed that they would be fine with another 3 or 4 people being granted access to the Partnership email address. It was proposed that these additional people gaining access would be beneficial so that emails can be shared; actioned or as a point of contact for school/Council/the wider community. Lyn Young to action access for others to the email address – Susan Cochrane and Lucy Brown in the first instance.

LY

9.0 COFFEE DENS.

- 1) School have requested volunteers for the future coffee dens. All details will be shared on the Partnership FB page. Susan Cochrane agreed to take this forward.

SC

10.0 BUDGET CUTS.

- 1) Lynsey Stevenson advised that we don't yet know what the impact of the Council budget cuts will be or what impact they will have upon us. Fiona Neill highlighted the proposed cuts – learning assistants; swimming; musical tuition.
- 2) The closure of the YM was discussed as this will affect many families. The Council are in talks with trying to come to a solution. Information will be shared when available.
- 3) Currently in the consultation period so please go online and complete the survey. It is really up to individual families to feedback as much as possible.

11.0 FRIENDSHIP DISCO.

- 1) This will be held on Thursday 23 February 2023 over 3 discos. Disco one has sold out.
- 2) We need more volunteers to supervise the disco and run the refreshments, games and tattoo stalls. Lucy and Susan will liaise with school with regards to the running of the event.

12.0 FUTURE EVENTS.

- 1) Discussion took place regarding holding a Summer event. Not yet decided whether it will follow previous years theme of a BBQ or whether we should trial something else.

13.0 FUNDING REQUESTS.

- 1) School thanked the Partnership for all the financial support with Christmas activities.
- 2) Susan Cochrane is going to issue details of what our fundraising has been spent on, this will let the wider school community know what they have been supporting.
- 3) School was asked for a Wish List for fundraising – Ideas discussed included a Sensory Room; Outdoor Classroom. Pupils to be consulted for ideas too on 24 April at the Pupil Conference. Partnership to decide how to progress with this.
- 4) School to advise what financial support will be required going forward so that the Partnership have an idea of monetary values to ring fence.

SC

FN

14.0 ANY OTHER BUSINESS.

- 1) Discussion took place regarding setting up a small parent group to assist school with information on what information is lacking/needs changed i.e. can football tops be worn? What drinks are acceptable? Should kids come dressed in PE kit?
- 2) Andrew Drysdale advised that the maze in the P1 playground may have to be taken out completely because of continual problems with wires which cause safety issues.
- 3) Fiona Neill asked for a letter of support for applying for a Makro card. Fiona to liaise with Annie in the school office.

FN

15.0 DATE OF NEXT MEETING.

- 1) The next meeting will be held on Tuesday 7 March 2023, at 1830hrs. Fiona Neil will Chair this meeting.
- 2) Future meeting dates are set as follows – 6.30pm Monday 8 May 2023; 6.30pm Monday 5 June 2023 but may be changed following the wider parent poll of dates.
- 3) Venue confirmed as Cornbank Primary for all meetings. Zoom link available on request.