

CORNBANK SCHOOL PARTNERSHIP

Minutes of Meeting
Friday 19th January 2024
11.15 am at Cornbank Primary School

Present

Fiona Neill (Parent, Co-Chair)
Susan Cochrane (Parent, Treasurer)
Lynsey Stevenson (Head Teacher)
Andrew Drysdale (Depute Head Teacher)
Jan Harding (Parent)
Joni Ewing (Parent)
Vikki Lyon (Parent)
Lucy Brown (Parent Co-Chair, Minutes)
Elke McHale-Smith (Parent)
Catriona Chopping (Parent)
Lyn Young (Parent)

Apologies

Claire Muir (Parent)
Lindsey McDonald (Parent)
Yvonne Scott (Parent)
Laura Wilson (Parent)
Sylvia Hamilton (Parent)
Gem Barrett (Parent)
Lynsey Weir (Minutes Clerk)

1.0 Welcome & Apologies

Fiona Neill opened the meeting by welcoming all. Apologies noted.

2.0 School Update

Staffing

- Carol-Anne Barnes started as EYP in ELC
- Vicki Murphy absent from work - thanks to David Scott for supporting
- Katrina Holdsworth (MA Student) in P5 for 10 weeks
- New LA appointed to work in school - Lindsay Mills, due to start after February break.
- Interviewing for 2 maternity posts - P1/NCCT

School Improvement Plan:

- Literacy - introductory session on planners delivered by Midlothian Raising Attainment Team; drop ins for staff. Library and reading resources currently being topped up
- Numeracy - New resources purchased to support teaching and learning across the school. ASG PT supporting with planning. Upcoming CAT session to look at strategies and resources.
- Physical Learning Environments - evaluations of learning spaces. Enquiry group has started its work on

calm spaces/kits with the support of the Ed Psych.

Development of a nurture space to support learners

- Learning and Teaching - Learning Culture and supporting children to become Assessment Capable Learners. Formative Assessment Focus to begin to ensure strategies are consistent. Feedback Friday to support children in identifying strengths and next steps in writing.
- In-Service Day looking at supporting learners' needs; learning and teaching
- ASG CAT Session looking at writing
- Child Protection Update

What's Been Happening Since We Last Met:

- Visit from Quality Improvement Manager
- Staff wellbeing calendar
- Assemblies - class assembly for P5/6, Remembrance, Drumming
- Brass Band visit P5-7
- Class visits by SLT to look at learning and teaching of writing
- Diversity Assembly - focus across the school in response to incidents and as part of school values
- Dogs Trust to P4, P5, P5/6 and P6
- Children in Need
- P1 Enrolment - tours by house captains
- School Photographer
- Pupil Voice
- P7 Transition meetings happening in the background
- Flu Vaccinations
- Christmas (Crafts with families, nativity, lunch, parties, panto, church visit, Mission Save Santa, ELC Singalong)
- P5/6 visit to Roslin Chapel
- P5-6 Visit to Hopetoun House
- Rookie Rockstars
- New smartboards installed
- House Treat - Eagles
- Establishment Phase revisited
- Wider Achievements launch

Sports

- P1-3 Cricket Tasters
- P4 and P6 swimming
- P5 Skiing
- P6 and P7 Basketball Festival
- P6-7 Sportshall Athletics
- Boyd Anderson Ski Event

What's Coming Up?

- Rookie Rockstars Concert to families
- Scots Activities/Assembly
- Class newsletters issued
- Numeracy - Learning and Teaching
- P4TG and P2T Class Assembly
- P7 Anxiety Workshops
- Learning Walks
- P1 Presentation to 2024-25 families
- P7 Rotary Quiz
- IEP Meetings
- ELC Drop In

AOB: Christmas Evaluation/Swap - plan ahead for next year
Friendship Disco

Support: Outdoor development

3.0 Treasurer Report

Current Balances

Main Account - £7313.62

Discretionary Fund - £500

Recent Income (profit after cost)

Christmas Craft Coffee Den - £507.04

Mission Save Christmas - Approx £600

Recent Expenditure

Donation to Panto - £600

Christmas Party Snacks - £185.70

Upcoming Expenditure

P1 Bookbags

P7 Leavers Treat

Sports Day Refreshments

4.0 Christmas De-brief

Action

1) Craft Morning

LS reported that the general consensus from staff, children & families was that the craft morning was much better than fair which always felt hectic & rushed. It was very well attended.

CSP received a great amount of homebaking which mostly sold out- many thanks to all families who donated. Christmas stocking fillers sold well & our game was a

sell out. The morning was a great boost to our funds & only feedback was to perhaps change layout to cope better with drop-off rush.

2) Mission: Save Christmas

Feedback from staff & pupils was overwhelmingly positive - with the ELC being delighted to have been included. All agreed that in a change to the fair, the event resulted in no pressure for families to contribute financially and as such allowed all children to take part. FN, SCB, VL & LB agreed that it was a lot of work due to limited volunteers & as such would not want to repeat the event next year. CC fed-back that some parents found the use of an online platform for sponsorship prohibitive. Suggested hosting training session for parents. Committee will look in to a way to better explain for future events. CC also suggested option to pay in cash - LB explained the decision reached in a previous meeting to take pressure off school office staff.

A big thankyou to those who volunteered, especially Alana from Pryde To Be Fit who came along to run warm up sessions all day, to all who sponsored and to the kids for giving it their all.

The idea of running a sponsored silent boogie or similar during the school day was suggested, which many agreed would require less volunteers & would not be affected by weather (note the scheduling of this will need to take in to account the stage being up in gym hall for Nativity.)

LB/SCB
/FN

3) General Christmas Feedback

LS & AD advised that the 'pushing back' of Christmas celebrations in school worked well & will be done again this year.

Donated Christmas Jumpers (& Halloween costumes) displayed in foyer were well used. LS advised that rails will be kept in foyer with items available alternating as needed (uniform, warm clothing, coats, christmas, halloween etc). LB to post to Parent Forum on Facebook for further donations.

LB

5.0 **2024 Christmas Entertainment**

Further to discussions at previous meetings, time was spent debating changing from usual panto due to rising cost. *After meeting the Committee voted via our Facebook page and agreed to fund & book magician Tricky Ricky at a cost of £450 for x2 45 minute performances. SCB to liaise with LS/AD about dates and book.*

SCB

6.0 **February Disco 29.02.24**

SCB, FN & LB updated those present on plans. Theme will be 'Retro' (80's/90's). LB advised that following last years feedback, we will not ask children to come with a responsible adult. Plenty of volunteers will be required however. LB asked LS & AD to provide details of school & ELC staff available to attend. Planning meeting to be scheduled asap & advertised to Parent Forum. Disco timings will be the same as last year.

FN/SCB
/LB

LS/AD

7.0 **School Photographs**

Due to time constraints this item was shelved for next meeting.

8.0 Parking

EMS advised that parking to the rear of Bavelaw Crescent is appalling with many cars blocking gates & garages during school run (LS reported that she had received an email last week from a school neighbour concerning this too). All present agreed that parking around the school, especially in Bavelaw Cresc, Brockwood Ave, Clerk Rd & Marchburn Drive is an issue. As well as illegal parking on the yellow zigzags at the entrance to the school car park, there are many instances of dangerous parking at junctions, driving at speed around the school, & disregard for neighbours of the school who need to access their properties. Many present also advised that the attitude of many drivers is selfish and often abusive. EMS asked school to email out the notice that MC have posted to lamp posts at Bavelaw Cresc explaining appropriate parking (this has already been shared to CSP Facebook page). SCB suggested banners on the school gates at Bavelaw & Marchburn, which she will look in to. Other suggestions also made, none actioned. SCB advised she had invited the Community Police to the meeting, but they were unable to attend. Committee to invite to future meetings for further advice. LS advised that Police are due to make appearances to talk with drivers about appropriate parking. LS also advised all present to report any dangerous or illegal parking to the Police or MC Traffic Warden. LS will speak to individuals known to park illegally/dangerously.

SCB

9.0 Rookie Rockstars

FN advised there was confusion by families around plans & details of this. School had sent a further email out just prior to meeting with further details.

10.0 Communication to Parents

SCB advised that many parents are missing emails due to the number & frequency. Suggested return to Thursday mail drop. School will look in to this as appreciate that on occasion there is a lot of info being sent home (especially around Christmas), however there are some communications that are time sensitive.

LS/AD

11.0 Playground Improvement Fundraising

FN, LB & SCB attended the Eco Pupil Voice Group, along with the House Captains, prior to this meeting to request ideas. House Captains will collect feedback from pupils & report back to CSP.

LB explained that we will need grant funding for these improvements and asked for volunteers to take on the task of completing these applications. LB to contact previous Committee Members who were successful during last grant funding drive for info. LB to post on Facebook page requesting volunteers from the Committee/Parent Forum.

LB

12.0 Funding Requests

None

13.0 Any Other Business

Due to time constraints the following items were shelved for next meeting:

- Ragbag Bin on school grounds
- Printer Cartridge Recycling

14.0 Date of Next Meeting

LB

- 1) It was noted that the next meeting scheduled for 05.02.24 was quite soon. All agreed to move it to wb 19.02.24. LB to ask committee via Facebook page for their preferences & inform LS & AD asap.